Georgia Construction Industry Licensing Board, Division of

Low-Voltage Contractors

237 Coliseum Drive Macon, Georgia 31217-3858 (478) 207-1416 www.sos.state.ga.us/plb/construct/



Cathy Cox Secretary of State

July 2005

Mollie Fleeman Division Director

A Message From Georgia Secretary of State Cathy Cox:

Since the move to Macon five years ago, the Professional Licensing Boards Division has continued to improve its services to meet the needs of the state's professional licensees. In just a decade, the number of individuals licensed by the Board has increased 133%, and our office has responded to this growth by expanding the use of technology in all aspects of the Division.

We recently implemented some dramatic improvements in our online process of license renewal and address changes. Our goal is to have most, if not all, licensees renew this way, greatly reducing the amount of paperwork the Division handles and most importantly, making it quick and easy for you, the customer. We also continue to improve our website with the amount of information that is available to you and the public. In the near future, our goal is to automate the entire application process. We are constantly evaluating our procedures and looking for better ways to carry out licensing and disciplinary functions.

Visit our website at www.sos.state.ga.us and follow the simple process if you need to make changes to your address or if it's time to renew your license. Please take advantage of these new changes, and contact us with your thoughts and ideas. The Professional Licensing Board is here to serve you, and our goal is to make the process of professional licensure as easy and effective as possible. Thank you for the important work you do for the state of Georgia.

Sincerely,

Cathy Cox Secretary of State

Board Members

Lamar Fuller – Chairman

Andy Chambers

Daniel Phillips

Nadar Nikrejad

Don Kitchens

2006 Board Meeting Schedule

January 26 Macon May 18 Macon September 28 Macon

Exam Dates

Exam dates for 2006 are as follows:

January 11 Atlanta, Tifton

May 3 Atlanta

September 13 Atlanta, Savannah

Board Website

The Board website goes far beyond the original design. Users will find the following at the site:

- License requirements;
- Downloadable Applications;
- Online Renewal;
- Board Meeting dates;
- Fees, laws and rules;
- Continuing education requirements;
- Examination descriptions, dates, deadlines;
- Complaint forms and information, and other disciplinary enforcement information.
- Reinstatement information; and
- License search by name or license number.

Current Laws and Rules Relating to the Low-Voltage Profession

The responsibility for knowing and understanding the laws and rules regarding a profession lies with the registrant. O.C.G.A. 43-14, Georgia Law Governing the Practice of Low-Voltage Contracting, and the Rules of the Board are accessible from the website, http://www.sos.state.ga.us/plb/construct/ To order a printed copy of the current laws, please contact Lexis-Nexis at 1-800-833-9844. To order a printed copy of the current rules, please contact Darby Printing Company at 1-800-241-5292, extension 228.

Disciplinary Enforcement Activity

During the period beginning August 2003 through June 2005, the Board held six (6) meetings. There were thirteen (13) public disciplinary actions taken through four (4) Consent Agreements and nine (9) Cease and Desist Orders. If you wish to view individual disciplinary actions you may access the meeting minutes at http://www.sos.state.ga.us/plb/construct/board_meeting_minutes.htm.

Rosters of Licensees

Rosters are available in electronic format for a fee of \$100 per profession. To obtain a roster, access the order form on the Board's website.